

West River Sailing Club

Activity Cash Report

This report must be filed with the WRSC Treasurer within 30 calendar days of the completion of any club activity at which entrance fees or any other cash transactions occur.

Name of Activity: _____

Date: _____

Person in Charge: _____

Tabulation of cash turned in to Treasurer:

List of Checks:

A) Receipts

Amount/Name

Coin	_____.	\$ _____ / _____
Ones	_____.	\$ _____ / _____
Fives	_____.	\$ _____ / _____
Tens	_____.	\$ _____ / _____
Twenties	_____.	\$ _____ / _____
Other	_____.	\$ _____ / _____
Check Total	_____.	\$ _____ / _____
A) Total	_____.	\$ _____ / _____

B) Expenses Paid from cash receipts – Attach Receipts

_____	_____.	\$ _____ / _____
_____	_____.	\$ _____ / _____
_____	_____.	\$ _____ / _____
_____	_____.	\$ _____ / _____
_____	_____.	\$ _____ / _____
B) Total	_____.	\$ _____ / _____

Total Receipts (A) + (B) _____.

Expenses Charge to WRSC – Attach Sales Slips

_____	_____.	\$ _____ / _____
_____	_____.	\$ _____ / _____
_____	_____.	\$ _____ / _____
_____	_____.	\$ _____ / _____
_____	_____.	\$ _____ / _____
Total	_____.	\$ _____ / _____

Total: \$ _____ / _____

Number of Registrations _____
 Number of WRSC Attendees _____
 Number of Non-WRSC _____

Total Registration Receipts \$ _____.
 Total Food and Beverage Receipts \$ _____.

 Signature