



**US Sailing**  
 PO Box 1260  
 Portsmouth, RI 02871-6015  
**National Race Officer Certification**  
**Confidential Reference Questionnaire**

A candidate for certification as a National Race Officer has given your name as an individual familiar with the candidate's qualifications. The US Sailing Race Management Committee needs your response in evaluating the candidate. Your reply will be held in the strictest confidence. The candidate will never have access to this form. Please complete as soon as possible and return in the enclosed envelope.

Candidate Name \_\_\_\_\_ Date Reference Sent \_\_\_\_\_  
 Your Name \_\_\_\_\_ Your Daytime Phone \_\_\_\_\_  
 Mailing Address \_\_\_\_\_ Your Evening Phone \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ E-Mail \_\_\_\_\_

**Completing this form is voluntary. You should know the candidate well enough to evaluate their race management performance in preparation and in on-the-water execution.**

Do you know this candidate well enough to evaluate race management experience ? **YES NO**  
 Are you willing to fill out this evaluation form ? **YES NO**  
**If you answered no to either question, stop now, leave the rest of the form blank, and return the form in the enclosed envelope.**

In how many events have you observed the candidate's work as the person in charge on the water?

- ONE TWO THREE FOUR MORE THAN FOUR NEVER**

If you have served on a race committee when the candidate was a principal race officer, please list the most important events in the past four years (up to three events):

YEAR	REGATTA	LOCATION/CLUB	CLASSES
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

If you have served as a judge when the candidate was a principal race officer, please list the most important events in the past four years (up to three events):

YEAR	REGATTA	LOCATION/CLUB	CLASSES
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

If you have been a CONTESTANT or an OBSERVER (circle one) when the candidate was a principal race officer, list the most important events in the past four years (up to three events):

YEAR	REGATTA	LOCATION/CLUB	CLASSES
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Has the candidate, to your knowledge, helped conduct race management seminars, classroom, or on the water training?

- YES NO DON'T KNOW**

Please evaluate the overall qualities of the candidate by marking the appropriate column in the table:

(Please consider each entry carefully. A mark in a column other than Excellent or Very Good will not automatically disqualify a candidate.)

<b>Category:</b>	Excellent	Very Good	Good	Fair	Poor	No Opinion	Comments:
Planning & Organizing Ability							
Preparation of Sailing Instructions							
Ability To Work With Others							
Good & Mature Judgment							
Temperament							
Knowledge and Application of Race Management Procedures							
Punctuality (were races on time?)							
Start & Finish Lines							
Signals (Visual & Sound)							
Course Management & Location of Marks							
Communications							
Reaction to Unexpected Situations							
Personal Conduct							
Follow-up Tasks (Scoring, reporting, and other paperwork)							

Other relevant comments concerning a candidate's qualifications as a race officer:

**Signature of reference** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please return this form in the enclosed envelope to the Area Race Officer who is processing this application.